

OA BUDGET REQUEST FORM  
ST LOUIS BI-STATE AREA INTERGROUP  
FOR YEAR \_\_\_\_\_

COMMITTEE: \_\_\_\_\_

Chairperson: \_\_\_\_\_

Previous Year Allocation: \_\_\_\_\_

Previous Year Actual Expenditure: \_\_\_\_\_

Please explain difference between actual and allocation if the amount spent was greater than the amount budgeted:

Current Budget Request: \_\_\_\_\_

Please explain difference if current budget request differs from previous year request:

\_\_\_\_\_  
Signature of Chairperson (or Acting chairperson):

\_\_\_\_\_  
Date Submitted:

Approved ☐      Rejected ☐

Please resubmit with additional substantiation for requested amount or revised amount per comments below.

\_\_\_\_\_  
Authorized Board of Trustees signature:

\_\_\_\_\_  
Date Approved (or Rejected):

COMMENTS:

Please return by December 1 to:

By email to Intergroup Treasurer at [info@stlouisoa.org](mailto:info@stlouisoa.org), or

By post office mail to St. Louis Bi-State Intergroup. PO Box 28882, St. Louis, MO. 63123

Thank you for your prompt reply.

Revised 4/18/2025